

Guidelines for Poster Session

The BIEN 2017 Organizing Committee would like to sincerely thank you for your participation. To ensure that your work can be shared effectively, we'd like to ask you to check the following guidelines.

■ SESSION SCHEDULE

	Session 1		Session 2		Session 3	
Date	August 31 (Thu)		September 1 (Fri)		September 1 (Fri)	
Location	E ³ T	Lobby (4F)	NT	Lobby (B2) Grand Ballroom (B2)	BT	Lobby (B2 & 4F) Serve Room (B2)
	IT	Lobby (B2)	ST	Lobby (B2 & 4F)	Policy	Serve Room (B2)
	BS	Serve Room (B2)	YWS	Grand Ballroom (B2)		
Mounting	09:00-17:50		08:00-13:00		15:00-17:50	
Presentation	17:50-19:00, (70')		13:00-14:00, (60')		17:50-19:00, (70')	
Removal	19:00-20:00		14:00-15:00		19:00-19:30	

- Poster sessions will be held in **Lobby (B2 & 4F), Serve Room (B2), Grand Ballroom (B2).**

- Presenting authors should be present beside the posters during the assigned sessions.

■ SIZE

- **Poster size should be A0 (1189mm x 841mm)**

- Poster panels are 2,500mm in height by 950mm in width

- The poster title, author(s)'s name(s) and affiliation(s) should appear at the top.

■ SET-UP

- A poster panel and presentation number (Code No.) will be provided for each poster.

- **Mounting and Removal must be done during the assigned schedule only.**

If not, it will be removed by staff without notice and the organizing committee will not take responsibility for any damages or losses.

- Adhesive tape will be available to attach your poster to the panel. (Tape will be provided in the poster session area)

■ POSTER AWARD

- 2 posters from each topic will be awarded the **Best Poster Award** and

3 posters from each topic will be awarded the **Outstanding Poster Award** in consideration of the appearance of the poster, quality of the research, knowledge and clarity of the presentation. (5 Awardees from each topic IT, BT, E³T, NT, ST, and 1 awardee from BS)

- The evaluation will be conducted by the Scientific Committee during poster presentation hours.

- Awardees will receive prizes and certificates from the congress during the Award Ceremony (September 1, 19:00-21:00).

